

# Public Document Pack



<b>MEETING:</b>	North East Area Council
<b>DATE:</b>	Thursday, 1 December 2016
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1, Barnsley Town Hall

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes

- 2 Minutes of the Previous Meeting of North East Area Council held on Thursday 29th September 2016 (*Pages 3 - 6*)

### Ward Alliances

- 3 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair (*Pages 7 - 18*)  
Cudworth – held on 12<sup>th</sup> September 2016  
Monk Bretton – held on 9<sup>th</sup> September 2016  
North East – held on 21<sup>st</sup> September 2016  
Royston – held on 10<sup>th</sup> October 2016

### Performance

- 4 North East Area Council Performance Management Report (*Pages 19 - 40*)
- 5 NEAC Financial Position and Procurement Update (*Pages 41 - 42*)
- 6 Report on the use of Ward Alliance Funds (*Pages 43 - 50*)

### Items for Decision

- 7 Review of Parks equipment damaged by anti social behaviour (*Pages 51 - 52*)
- 8 Milefield Farm Report (*Pages 53 - 56*)
- 9 NEAC Foster Care Pilot - presentation by John Banwell, Interim Head of Service, Children in Care.

To: Chair and Members of North East Area Council:-

Councillors Hayward (Chair), Cheetham, Clements, Ennis, S. Green, Hampson, Higginbottom, Houghton CBE, Makinson, Richardson, Sheard and C. Wraith MBE

Area Council Support Officers:

Lisa Smith, North East Area Council Senior Management Link Officer  
Caroline Donovan, North East Area Council Manager  
Phil Hollingsworth, Head of Stronger Communities  
Elizabeth Barnard, Council Governance Officer

Please contact Elizabeth Barnard on 01226 773420 or email [governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Wednesday, 23 November 2016

<b>MEETING:</b>	North East Area Council
<b>DATE:</b>	Thursday, 29 September 2016
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1, Barnsley Town Hall

## MINUTES

**Present** Councillors Hayward (Chair), Cheetham, Clements, S. Green, Hampson, Higginbottom, Houghton CBE, Richardson, Sheard and C. Wraith MBE

### 21 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

### 22 **A presentation about the Fit Reds initiative by Kieron Campbell and the Fit Me initiative by Shelly Wareing and Suzanne Storey.**

Kieron Campbell and James Ritchie were welcomed to the meeting to deliver a presentation about the Fit Reds initiative. It was explained that the Fit Reds Programme is delivered through a series of weekly sessions over the course of nine weeks with the aim of using football and Barnsley Football Club as an incentive to support men over the age of 35 to make positive lifestyle changes and to become more physically active. Sessions last for two hours per night, with the first hour involving discussions and advice about diet, health and wellbeing and the second hour taken up with circuit training and/or football training.

In addition, Fit Reds 'Veterans' sessions enable participants to sustain their behaviour change long term. It was highlighted that Barnsley is ranked 129<sup>th</sup> out of 150 local authorities nationally in relation to levels of physical activity. 320 premature deaths per 100,000 people are attributed to inactivity in Barnsley and cardiovascular disease is the leading cause of death in Barnsley. Although the programme targets those aged 35+, there are a number of programmes for both younger and older participants. Members were reassured that nobody is turned away because of age. The 'walking football' initiative is particularly popular for those aged 50+.

Kieron and James were thanked for their attendance and contribution.

Members were asked to note that the 'Fit Me' presentation has been deferred to a future meeting.

### 23 **Minutes of the Previous Meeting of North East Area Council held on 28th July 2016**

The meeting considered the minutes from the previous meeting of the North East Area Council held on 28<sup>th</sup> July 2016.

**RESOLVED** that the minutes of the North East Area Council held on 28<sup>th</sup> July 2016 be approved as a true and correct record.

## **24 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair**

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout July and August 2016. The following updates were noted:-

*Cudworth* – Two brass band proms had been held and the acoustics in the Pocket Park were excellent. Councillors are organising these events next year. Planned future expenditure was outlined.

*Monk Bretton* – Three applications have been approved recently, in relation to the Friends of Carlton Park, the bowling club and to fund a booklet about Monk Bretton. The Gala at Silverdale was a great success, particularly the fruit stall. Thanks were expressed to all involved. Over 4000 people attended. It was highlighted that the 'Knit and Natter' group which runs on Tuesday morning was proving very successful. A MacMillan coffee morning has recently been held.

*North East* – Members were updated with regard to various projects in the community which had received Ward Alliance funds, including Shafton Parish Council, Milefield Community Farm, DIAL and funding for Christmas trees and lights.

*Royston* – The Ward Alliance continues to support activities in the Ward, including the canal and gardening clubs. Unfortunately some of the flowers on the bandstand have been vandalised. Royston in Bloom and Royston Canal Club both won awards in the recent 'Yorkshire in Bloom' awards. Summer events were very successful and planning for Christmas events is now underway.

**RESOLVED** that the notes from the Ward Alliances be received.

## **25 Report on the use of Ward Alliance Funds**

The Area Council Manager provided members with an update with regard to progress in each Ward in expending the Ward Alliance Fund. Various projects across the wards were discussed, together with the positive impact they had generated in the community.

**RESOLVED** that

- (i) The update be noted
- (ii) Each Ward prioritises the efficient expenditure of the remaining Ward Alliance Funds in line with the guidance on spend, ideally by January 2017 if possible.

## **26 NEAC Project Performance Report - update on the delivery of commissioned projects**

This item was introduced by the Area Council Manager, who provided the Area Council with an update with respect to the providers who had now been appointed to deliver a series of services to address the North East Area Council priorities. The

report included information about contract value, length and start date. A number of case studies were also included. It was highlighted that a NEET team apprentice, with special needs, had been successful in gaining employment.

**RESOLVED** that the Area Council note the update

## **27 NEAC Commissioning Budget Financial Analysis**

This item was introduced by the Area Council Manager, who provided the Area Council with an updated financial analysis and forecast for expenditure.

**RESOLVED** that the Area Council note the existing budget position and give consideration to how the funding is utilised to meet the needs of the North East Area.

## **28 Continuation of funding for the Fit Reds and Fit Me initiative**

This item was introduced by the Area Council Manager, who explained that approval is sought to commission five more sessions of the Fit Reds programme at a cost of £19,000 which is the same cost as last year. It was felt that the focus needs to be not just on football training, but also circuit training as this would be of wider appeal. Another Member expressed the view that the Fit Reds programme was the single most effective health intervention for men in the Borough. Discussion regarding the 'Fit Me' initiative was deferred to the next meeting.

**RESOLVED** that

- (i) The Area Council Manager establish if circuit training forms part of the programme, and
- (ii) The North East Area Council approve further funding for the Fit Reds programme at a cost of £19,000.

## **29 Future publication of the Community Magazine**

The Area Council Manager reported that positive feedback and suggestions had been received following the publication of the last edition of the Community Magazine and sought approval for a further edition at a cost of £6,000. It was suggested that a future events calendar should be provided in future editions. A discussion took place regarding value for money but it was felt that the distribution cost was reasonable as advertisements covered the cost of publication.

**RESOLVED** that a further edition of the Community Magazine be commissioned at a cost of £6,000.

## **30 Undergraduate Placement Update**

Jake Finney was welcomed to the meeting as the new undergraduate apprentice placement. Jake will be working alongside the North East Area Council Team and will be looking at monitoring and evaluating projects, communicating the positive

work of the North East Area Council in different ways, helping at volunteer events and working with the Ward Alliances on projects such as the 'winter warmer' packs.

### **31 Volunteer Celebration event feedback**

It was felt that the volunteer celebration event was a great success but that lessons could be learned for next year and some aspects may be done differently. Thanks were expressed to Cllr Richardson and the Area Council officers for their hard work in organising the event.

**RESOLVED** that a meeting of the subcommittee will be organised in due course.

### **32 Yorkshire in Bloom results**

It was reported that the North East Area Council had done very well in the recent Yorkshire in Bloom awards. Awards included:

- Carlton Marsh Nature Reserve – Public Open Spaces – Gold
- Friends of Monk Bretton Park – Public Open Spaces – Gold
- Friends of Monk Bretton Memorial Garden – Public Open Spaces – Gold
- Royston Canal Club – Public Open Space – Silver Gilt
- Cudworth Environmental Group – It's your neighbourhood – Level 5 Outstanding
- Robert Street Community Allotment – It's your Neighbourhood – Level 5 Outstanding
- Royston in Bloom – It's your Neighbourhood – Level 4 Thriving
- Birkwood Primary School – Youth Enterprise Award – Silver Gilt.

It was also highlighted tht Barnsley MBC Barnsley in Bloom Team won the Discretionary Award for Outstanding Large Community, the first time this has been awarded to a Local Authority.

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Chair

# Item 3

<b>Cudworth Ward Alliance</b>	
<b>Meeting Notes</b>	
<b>Meeting Title:</b>	<b>Cudworth Ward Alliance</b>
<b>Date and time:</b>	<b>Monday 12 September 2016 at 10.30am</b>
<b>Location:</b>	<b>Bow Street Offices. Cudworth</b>

<p><b>Attendees:</b>          Councillor Joe Hayward. (Chair)          Councillor Charlie Wraith. (vice chair)          Mick White.          Florence Whittlestone.          Vicky Dawson.          Joan Jones.          Vicky Dawson.          K Riggart</p> <p><b>In attendance:</b>  <b>David Gill</b> - Local Support Officer.</p>	<p><b>Apologies:</b>          Councillor S. Houghton.          Ernie Oliver          John Hayhoe.          Janet Robinson</p>
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		<b>Action/Decision</b>	<b>Action Lead</b>
<b>1</b>	<p><b>Declarations of interest:</b>            There were no declarations of interest.</p>		
<b>2</b>	<p><b>Notes of the previous meeting:</b> 18 July 2016</p> <p>The meeting agreed to fund a line marker for marking out stall holder places etc. at Tea in the park. Cllr Hayward to obtain costings and would ask other Ward Alliances if they would be interested in this project and sharing the cost.</p>		Cllr Hayward
<b>3</b>	<p><b>Action Plan:</b>  <b>Summer holiday activities:</b></p>		
<b>4</b>	<p>David gave an update. Summer Holiday Activities went very well especially the National Play day. We are currently awaiting more detailed feedback from the activity providers.</p> <p><b>Potential Projects.</b></p> <p>Shelley Wareing -Be Well team Leader gave a presentation on a possible women's self-defence project. The meeting was impressed with the proposal and agreed to consider a possible future funding bid.</p> <ul style="list-style-type: none"> <li>• The Environment.</li> </ul> <p>Cllr Hayward called for members of the group to bring forward suggestions.</p> <p>It was suggested a grant bid for the Pocket Park to included maintenance could be developed.</p>		

<p>5.</p>	<ul style="list-style-type: none"> <li>Increased opportunities for achievement for local residents. David reported that a meeting had taken place with Carol Booth from the centre of Excellence exploring the possibility of groups from the Library putting in bids for such things as Lego clubs and Coding.</li> <li>Health and Wellbeing. David gave an update on a Qudos Pilot project; a creative participatory arts workshops for elderly people age 50+ Mick White and Florence agreed to form a steering group to progress.</li> <li>Youth Provision. Bright Sparks</li> </ul> <p>Cllr Wraith passed out information on Dark Nights grant funding from South Yorkshire Police for consideration.</p> <p><b>Finance:</b> David gave an update.</p> <table border="0"> <tr> <td><b>Total income</b></td> <td style="text-align: right;"><b>22,859</b></td> </tr> <tr> <td>Total Cudworth Committed Spend</td> <td style="text-align: right;">4,908</td> </tr> <tr> <td>Total Community Fund committed</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td>Total Cudworth Ward Alliance ear marked projects</td> <td style="text-align: right;">5,974</td> </tr> <tr> <td><b>Total Allocation Remaining</b></td> <td style="text-align: right;"><b>11,977</b></td> </tr> </table>	<b>Total income</b>	<b>22,859</b>	Total Cudworth Committed Spend	4,908	Total Community Fund committed	1,000	Total Cudworth Ward Alliance ear marked projects	5,974	<b>Total Allocation Remaining</b>	<b>11,977</b>		
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<b>Total Allocation Remaining</b>	<b>11,977</b>												
<p>6.</p>	<p>It was agreed to split the ward alliance funding 50/50 between Ward Alliance projects and a Community Fund</p> <p><b>Funding applications:</b></p> <p><b>Members agreed to fund</b></p> <p><b>Cudworth Christmas Motifs Lights 2016 £3552.95</b></p> <p><b>Cudworth Christmas Tree Lights Switch on £1121</b></p> <p><b>Cudworth Winter Health Fayre 2016 £750</b></p> <p><b>Brass in Cudworth Park £550</b></p> <p><b>Bright Sparks £500 (subject to it benefitting between 6 and 12 families )</b></p>												
<p>7.</p>	<p><b>Men In Sheds £1000 ( subject to Age UK finding the remain funding of £3333 to complete the project)</b></p> <p><b>Correspondence:</b></p>												

8.	None		
9.	<p><b>Compliments and Complaints:</b></p> <p>Several compliments have been received about the Brass bands playing in Cudworth Park.</p>		
	<p><b>Any other business:</b></p>		
10.	<p><b>Date and time of the next meeting:</b></p> <p><b>Monday 17th October 2016. 1030am at Bow Street Offices. Cudworth.</b></p>		
	<p><b>Future meeting dates:</b></p> <p>Monday 28<sup>th</sup> November 2016</p> <p>Monday 9<sup>th</sup> January 2017</p> <p>Monday 20<sup>th</sup> February 2017</p> <p>Monday 27<sup>th</sup> March 2017</p>		

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## Monk Bretton Ward Alliance

### Friday 9<sup>th</sup>. September @ Silverdale Community Centre

**In attendance:**

M Sheard in Chair

Cllr Ken Richardson, Cllr Margaret Sheard, Sue Fox, Charlie Goulding, Paul Jolly, Ann Moffett, Don Booker

1	<b>Apologies:</b> Cllr Steve Green, John Marshall, Gavin Doxey	<b>Actions</b>
2	<b>Declarations of Interest:</b> D Booker – Monk Bretton Publications (left the room when discussed) C Gouldin – Friends of Carlton Park Gardening Club (left the room when discussed) M & T Sheard – Monk Bretton Publications (arose during discussion on application)	
3	<b>Notes of the previous meeting:</b> (4) Tesco needs 1 month notice of events. (6) MS didn't update on funding.	
4	<b>Project Feedback:</b> Report circulated, need to thank West Green Football Club & Youth Association Various points highlighted & discussed. Decision points: Income – agreed to put back into funding pot. Venue – Carlton, Date – 22 July 2017 Budget - £1000 It was pointed out that Physical Futures have planned to hold a Gala next August, need to contact group to find out details re. collaboration. Thanks to TS & PJ for their work.	PJ       TS
5	<b>Ward Alliance Fund – applications received:</b> 1, Friends of Carlton Park Gardening Club – agreed 2, Carlton Bowling Club, details expanded on by CG – agreed with 6 monthly attendance report 3, Monk Bretton Publications – agreed, however, the application needs to be by a constituted organisation rather than an individual – Silverdale Centre Committee agreed to sponsor, (T&M Sheard declared interest at this point as they are on the committee) It was agreed that KR assist Don Booker in layout etc.	£262.50 £1160 £1750
6	<b>Funding &amp; Finance:</b> Spreadsheet circulated, items discussed Strategy meeting organised – October 7 <sup>th</sup> . 9:30 Silverdale Centre	
7	<b>Additional Items:</b> Ward Alliance Logo – agreed Spreadsheet meeting – to be arranged after different sheet explored	KR,TS,PJ
8	<b>AOB:</b>  None	
9	<b>Date of Future meetings</b>  Next meeting will be held at Burton Grange Community Centre – 28/10/16  Meeting closed by MS at 11:20	

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# NORTH EAST WARD ALLIANCE

## MEETING NOTES

<b>Meeting Title:</b>	<b>North East Ward Alliance</b>
<b>Date &amp; Time:</b>	<b>21<sup>st</sup> September 2016 4:00pm</b>
<b>Location:</b>	<b>Shafton Community Centre</b>

Attendees	Apologies
Cllr A Hampson (Chairman) P Mackinson Cllr D Higginbottom M Fensome D Dyson Fr I McCormack S Nixon D P Coates M Handley D Gill	Cllr J Ennis

	Action/Decision	Action lead
<p><b>1. Notes of Previous Meeting</b></p> <p>The chair informed members that a cheque had been received from Fr I McCormack due to the underspend on the Queens Celebratory event at Grimethorpe Church</p> <p><b>2. Matters Arising.</b></p> <p>DG confirmed that the Insurance issue regarding volunteers undertaking community works being used as match funding could be resolved and was in talks with VAB</p> <p>Before the main agenda items</p> <p>Clare Gray of Be Well Services presented an over view of the Street Fit initiative being piloted in the Oaks Business Park. It is an 8wk course and combines workshops with physical activity (the emphasis being on self defence) whilst targeting those 14 plus.</p> <p>Sarah Moses the Information Resource Manager at the Acorn Centre informed members of activities and resources taking place and available at the facility in order to promote its benefits to the community. A prospectus was circulated</p> <p><b>3. Summer Activity - Update</b></p> <p>DG informed members that he was still awaiting feedback before presenting the report</p>	<p>Noted and Agreed</p> <p>Noted.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	

	<p><b>4 Ward Alliance Financial -Update</b></p> <p>DG circulated a spreadsheet identify the current financial position of the Ward Alliance before the funding applications were considered</p> <p><b>5) Ward Alliance Funding Applications</b></p> <p>MF circulated</p> <ol style="list-style-type: none"> <li>1) A copy of an application from Shafton Parish Council requesting a grant of £2k towards a Keep Shafton Tidy project</li> <li>2) A copy of an application from OSCAR requesting a grant of £414.97 towards equipment at the Community Hub (formerly Grimethorpe Welfare Hall)</li> <li>3) A copy of an application from Milefield Community Farm requesting a grant of £1k towards equipment for a community cafe.</li> <li>4) A copy of an application from New Options Bingo requesting a grant of £718k towards operating costs</li> <li>5) A copy of an application from Grimethorpe Village OAP's requesting a grant of £450 towards their rent.</li> <li>6) A copy of an application from Brierley Cubs JFC requesting a grant of £2,647.85 towards operating costs</li> <li>7) A copy of an application from DIAL requesting a grant of £1.410 towards the continuation of a project in Great Houghton.</li> <li>8) A copy of an application from the Ward Alliance requesting a grant of £2,240 towards the provision of a Christmas tree and ancillary fixings</li> <li>9) A copy of an application from the Ward Alliance requesting / confirming a grant of £500 towards the provision Summer Activities</li> </ol> <p><b>6 Any Other Business Non</b></p> <p><b>7 Date and Time of next Meeting</b>  Wednesday 19<sup>th</sup> October 2016 at <b>4.00pm</b>  Grimethorpe Acorn Centre.</p>	<p>Noted</p> <p>Agreed</p> <p>Agreed</p> <p>Agreed subject to the clarification and confirmation of the bank details.</p> <p>Following discussion, it was agreed £540 be granted</p> <p>Agreed</p> <p>Following discussion, it was agreed a representative of the club be invited to the next meeting before a decision is made.</p> <p>Agreed. Subject to confirmation of attendances</p> <p>Agreed</p> <p>Agreed</p>	
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# ROYSTON WARD ALLIANCE

## Notes

**Monday, the 10<sup>th</sup> October 2016  
6pm at the Grove, Royston**

**Present**, Cllr Caroline Makinson, Cllr T Cheetham, Gemma Conway, Graham Kyte, Howard Lavender, John Craig, Fred Harston, J Clare, and John Openshaw.

**In Attendance**, Paul Jolley, Community Development Officer.

1. **Apologies for Absence**, Cllr M Clements, and S Croft
2. **Declaration of a pecuniary and non-pecuniary interest**, none declared.
3. **Correspondence & communications**, none to report.
4. **Notes of previous meetings, 22<sup>nd</sup> August 2016.**

Members agreed that the notes of the previous meeting were a true record.

### 5. **Matters Arising**

**Allotments, Robin Hood**, The outstanding works have now been completed.

**The Wells, Barrier Repainting**, works have now been completed. The chair also confirmed discussions with the Royal British Legion about the fitting of wreaths to the railings.

**Royston Canal**, Thanks were expressed for the funding support to restock the canal with fish.

**Green Fingers Gardening Club**, Thanks for the funding to support the group.

### 6. **Area Council Update**

The meeting was updated on the work of the North East Area Council. At a recent meeting there was a presentation by 'Fit Reds' on their work and it was agreed to support the project for a further period. The meeting was also updated on the success of the Celebration Event held at Priory Campus. Community Magazine, Elected Members also agreed to support further editions of the publication.

### 7. **Project Updates**

- **Achievement Awards**, the meeting was updated on the planning for the event. There will be 4 categories, Academic, Citizenship, Sport and Courage & Resilience with a boy and girl recipient in each category; all the schools have agreed to support the project and the event will take place at Barnsley Town Hall on the 14<sup>th</sup> March 2017.
- **Christmas Event**, the event will take place from 3:30pm on Wednesday the 7<sup>th</sup> December at the Civic Hall with carol singing performed by 4 school choirs. Each child taking part will receive a family ticket from Barnsley Premier Leisure to the

value of £15.00 jointly funded by the Ward Alliance and BPL. A tree will be erected at the front of the civic hall with BPL agreeing to provide the electrical supply, the lights will be provided by the Ward Alliance. Further meetings are being held to plan the event.

- **Volunteer Celebrations**, The Chair updated the meeting on the event at Priory Campus which many attended.
- **Summer Activities**, the Community Development Officer updated the meeting on the numbers attending the activities held at, Royston Swimming Baths, Carlton Park, Rabbit Ings, Royston Park and Fishing along the Canal.
- **Royston in Bloom**, the Chair congratulated members and the many volunteers who were instrumental in the success of the project with the Canal receiving a Silver Gilt and the Planters receiving a Thriving award. Members also discussed how to improve for next year's awards.

Members discussed the winter planting, the budget and arrangements for planting. Members also discussed arrangements for the planting to the beds on Church Street and Royston Lane, a reduction in the number of beds on Royston Lane and support from contractors to plant out the beds, sites at the name stones on Royston land and Lee Lane were also discussed.

**8. Royston Family Centre**, No Update available.

**9. WW1 Commemorations**, The secretary to contact John Niland for help in the repair/ restoration of the Albert Shepherd gate.

**10. Royston & Carlton Community Partnership**, The secretary updated the meeting on the Partnerships celebration event held on the 17<sup>th</sup> September and the Partnership meeting held on the 3<sup>rd</sup> October. The priorities agreed from the meetings were Railway Station and Community Orchard.

**11. Funding Opportunities**, No Update.

**12. Ward Alliance finance update and to consider applications**

The community Development Officer distributed details of the budget, the allocations to date and the balance available. There were no applications to consider.

**13. Any Other Business**

**Love Where You Live, event**, members agreed that an event in Royston Park should take place on Wednesday the 2<sup>nd</sup> November with bulb planting and work in the Rose Garden to develop further the Community Orchard, with an additional 9 trees planted in the second bed further proposals to form a wild flower meadow were discussed to reduce maintenance.

**PACT Meeting**, members were informed that the Canal has been identified as a priority, in an effort to reduce fly tipping, illegal fishing and other issues along the canal. It was also agreed that covert cameras would be used in an effort to catch the individuals fly tipping along the canal.

**Royston Police Station**, members were informed that the Royston Police Station will be staffed again from the 1<sup>st</sup> January , it will be used as a base for PCSO's.

**14. Ward Alliance Members Actions**

**Albert Shepherd Memorial Gate** The secretary to contact John Niland with reference to the

**Christmas Event**, John Craig, to meet with Barnsley Premier Leisure on the 18<sup>th</sup> October.

**Royston in Bloom**, The Chair to write to all volunteers thanking them and including copies of the certificates received and the judge's letter/comments together with a budget and proposals for the winter planting.

**Notice Boards**, the secretary to seek quotes for 2 notice boards.

**15. Dates of next meeting**, 6pm on Monday the 21<sup>st</sup> November 2016.

The Chair closed the meeting at 7:45pm

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# Item 4

## BARNSELY METROPOLITAN BOROUGH COUNCIL

North East Area Council

1<sup>st</sup> December 2016

Report of North East Area Council Manager

Agenda item: 4

### Performance Management Report

#### Recommendations

It is recommended that:

**Members note the contents of the Performance Management Report attached at Appendix 1.**

#### 1. Background

A comprehensive North East Area Council Performance Report has been produced, and is attached at Appendix 1.

#### 2. Performance Management Report

**Part A** of the North East Area Council Performance report provides the North East Area Council members with an aggregate picture of how all the North East Area Council contracted services have, and continue, to contribute to the achievement of each of the North East Area Council's agreed outcomes and social value objectives this financial year.

The information provided in Part A reflects information gathered from contract and service level agreements that have started this financial year.

#### Contracted Service Providers:

- |                            |  |
|----------------------------|--|
| • Barnsley Community Build | Apprentices and Employability Project.         |
| • Kingdom Security Limited | Environmental Enforcement                      |
| • C and K Careers          | Summer Internship                              |
| • Fit Me                   | Health and Wellbeing                           |
| • QDOS                     | Healthy Lifestyle working with Primary Schools |

#### Service Level Agreement:

- BMBC-Safer Communities Service –Providing a Private Sector Housing Management service
- Enforcement and Community Safety

Additionally the Key Performance Indicators with regard to `Changing the relationship between the Council and the Community` across the North East Area Council have also been recorded.

**Part B** provides the North East Area Council members with a summary performance management report for each of the contracted services, and the Service Level Agreement. The report provides RAG (red, amber, green) ratings, plus updated information from all North East Area Council Providers, following submission of their quarterly reports and subsequent quarterly contract monitoring and management meetings.

In addition to the information provided in the summary reports, more detailed information is available if required, including case studies, and some performance data on a ward basis.

### **3. Performance Report –Issues**

The Members are asked to note that the North East Area Council contracts and the Service Level Agreement with BMBC’s Safer Communities Service continue to perform satisfactorily with no significant issues identified.

#### **Appendix 1:**

December 2016 North East Area Council Performance Management Report

**Officer Contact:**

**Tel. No:**

**Date:**

**Caroline Donovan**

**01226 773013**

**1<sup>st</sup> December 2016**

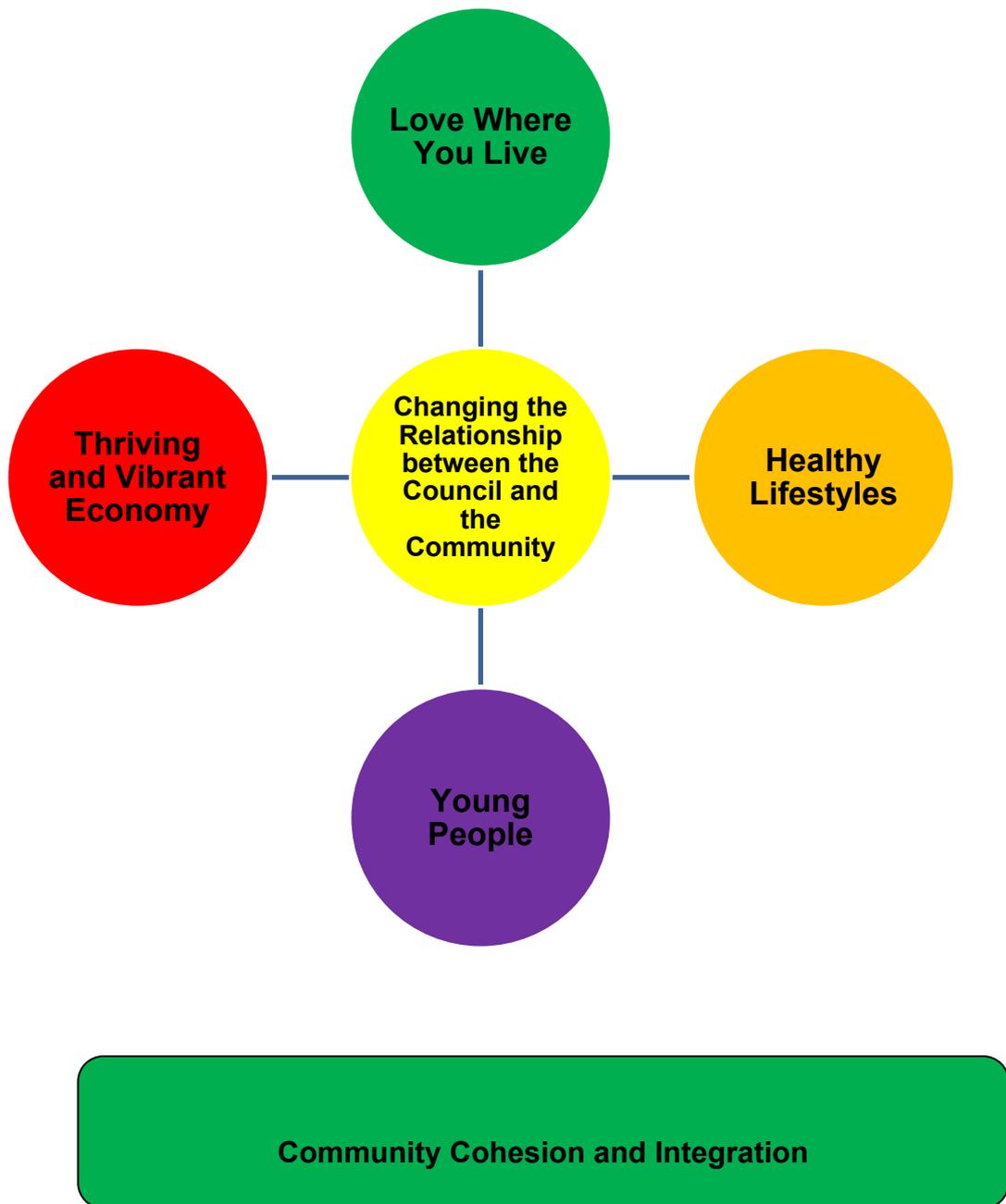
# **NORTH EAST AREA COUNCIL Project Performance Report**



**December 2016**

## Introduction

### The North East Area Council Priorities



## The North East Area Council

The table below shows the Providers that have now been appointed to deliver a series of services that address these priorities, and deliver the outcomes and social value objectives for the North East Area Council. It can be noted that a number of projects are still in the development phase.

	Service	Provider	Contract Value/length	Contract start date
<b>Love Where You Live</b>	North East Environment Team – Cudworth and North East	Barnsley Community Build	£135,000 18 months (extension granted April – June 2016)	1 <sup>st</sup> September 2014 Contract completed
<b>Love Where You Live</b>	North East Environment Team – Monk Bretton and Royston	Barnsley Community Build	£135,000 18 months (extension granted April – June 2016)	1 <sup>st</sup> September 2014 Contract completed
<b>Love Where You Live</b>	Environmental Enforcement	Kingdom Security	£91,990 21 months	4 <sup>th</sup> August 2014 Contract completed
<b>Love Where You Live</b>	Environmental Enforcement	BMBC Enforcement and Community Safety	£18,883 21 months	1 <sup>st</sup> April 2016 Contract completed
<b>Love Where You Live</b>	Environmental Enforcement	Kingdom Security	£55,796 Per annum (+1 year + 1 year + 1 year)	1 <sup>st</sup> April 2016
<b>Love Where You Live</b>	Environmental Enforcement	BMBC Enforcement and Community Safety	£10,800 (+1 year + 1 year + 1 year)	1 <sup>st</sup> April 2016
<b>Love Where You Live</b>	Parks Equipment	BMBC Parks Services	£10,000 (+1 year + 1 year)	1 <sup>st</sup> April 2014
<b>Love Where You Live</b>	Biodiversity Project - Hedgehogs	Various	£2,000	9 <sup>th</sup> June 2016
<b>Thriving and Vibrant Economy</b>	Rapid Response Team	Barnsley Community Build	£24,000	1 <sup>st</sup> August 2015 Contract completed

<b>Thriving and Vibrant Economy</b>	Apprentices and Employability	Barnsley Community Build	£245,00 (+1 year + 1 year + 1 year)	1 <sup>st</sup> July 2016
<b>Thriving and Vibrant Economy</b>	Private Sector Housing Management Officer	BMBC Enforcement and Community Safety	£35,000 Service Level Agreement+ £800 Safety Equipment	June 2016
<b>Thriving and Vibrant Economy</b>	Undergraduate Placement	Leeds University	£18,500	September 2016
<b>Young People</b>	Summer Holiday Internship 2015	C&K Careers	£45,000 18 months	9 <sup>th</sup> March 2015 Contract completed
<b>Young People</b>	Summer Holiday Internship 2016	C&K Careers	£31,550 18 months	1 <sup>st</sup> March 2015
<b>Young People</b>	Youth Development Grant	Local Community Groups and Organisations	£130,00 ongoing	3 <sup>rd</sup> October 2014
<b>Young People</b>	Dance and Theatre Performance	QDOS	£9,000	November 2015
<b>Health Lifestyles</b>	Older People's Project	Royston and Carlton Community Partnership	£20,646 9 months	1 <sup>st</sup> December 2015 Contract completed
<b>Healthy Lifestyles</b>	Shopability	Barnsley Community Foundation	£7,824 6 months	1 <sup>st</sup> September 2015 Contract completed
<b>Healthy Lifestyles</b>	Fit Reds	Barnsley FC	£19,655 18 months	1 <sup>st</sup> October 2015
<b>Health Lifestyles</b>	Fit Me	PSS Health Trainers	£11,600 18 months	18 <sup>th</sup> September 2015
<b>Changing the Relationship between the Council and the Community</b>	Community Magazine	Corporate Communications	Community Magazine	December 2015
	Community Magazine	Community Magazine	Community Magazine	September 2016

<b>And Community Cohesion and Integration</b>	Volunteer Celebration Event	North East Area Team	£3,000	£3,000
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## Part A Performance Monitoring

The following tables reflect the overview of performance of all the North East Area Council contracted services and projects. This includes performance data gathered for this Report as follows:

- Barnsley Community Build Year 3, Quarter 1
- Kingdom Security Year 2, Quarter 2
- C and K Careers Year 2, Quarter 2
- Fit Me Year 1, Quarters 1 and 2
- QDOS Year 1, Quarter 1
- Private Sector Housing Management Officer Year 1, Quarter 1
- Changing the relationship between the Council  
and the Community Quarter 1
- A separate Youth Development Grant report will be submitted to the February 2017 North East Area Council meeting.

## Thriving and Vibrant Economy

Outcome Indicators	Target	Achieved to date
Number of full time jobs created and recruited to	9	9
Number of part time jobs created and recruited to	3	3
Number of local Apprentices starts created, and supported	12	4
Number of local Apprentices gaining employment	n/a	4
Number of people with a Learning Disability supported	2	1
Number of people who are NEET supported	6	1
Number of short term work experience placements	6	1
Percentage of Local spend	100%	100%
Number of local businesses engaged	n/a	4

Outcome Indicators	Achieved to date
No. of Ward Alliance applications funded	52

## Young People

Outcome Indicators	Target	Achieved to date
Total number of sessions delivered to School	15	6
Total number of pupils involved in the performances-		875
Total number of pupils in workshop		181

Outcome Indicators (combined with the North Area Council )	Target	Achieved to date
Summer Internship places to be delivered over summer 2016	90	71%
Development of five year plans tailored to the needs of the students who attended-	60	95%
Young people who feel they have increased their confidence about the future	60	74%

## *Love Where You Live*

Outcome Indicators	Target	Achieved to date
Number of patrol hours completed	828.75	975
Number of litter and dog fouling operations	2	2
Number of FPN's for littering and dog fouling	n/a	127
Number of Parking PCN's issued	n/a	51
Payment rate for dog fouling and litter FPN's		46%
Number of initial contacts made with private sector rented households	200	348
Number of vulnerable households identified	5	7
Number of physical property inspections carried out	5	8
Number of properties improved because of this service	4	89

## *Healthy Lifestyles*

Outcome Indicators	Target	Achieved to date
Number of local residents experienced improved health and wellbeing	125	63 (50%)
Number of local residents who increased physical activity	125	63
Number of local residents who have lost weight	125	43

## *Changing the Relationship between the Council and the community*

Outcome Indicators	Achieved to date
Number of Volunteering opportunities created	107
Number of adult volunteers engaged	439
Number of new community groups established	3
Number of community groups supported	22

**Part B Summary performance management report for each service**

**Barnsley Community Build – Apprentices and Employability**

**July 2016 to September 2016**

<b>Love Where You Live</b>		<b>RAG</b>
	<i>Satisfactory quarterly monitoring report and contract management meeting.</i>	
<b>Healthy Lifestyles</b>	<i>Milestones achieved</i>	
	<i>Outcome indicator targets met</i>	
<b>Economic Regeneration</b>	<i>Social value targets met</i>	
	<i>Satisfactory spend and financial information</i>	
	<i>Overall satisfaction with delivery against contract</i>	

The North East Environment Teams continue to perform well in the local communities, and positive feedback about their work is regularly received from people who live, and work, in the area.

Four apprentices have now gained full time employment, which highlights that the experience they obtain from working on this initiative is invaluable. The Apprenticeship and Employability Study Programme provides the young people with a recognised knowledge and competency qualification, and hands on learning approach to enhance their qualifications and improve their CV's. It delivers a recognised route into work and improves educational achievement, which in turn strengthens young people's employment prospects and aspirations.

The apprentices are involved in a programme of Active Citizenship which enhances their skills and develop their community awareness. Familiarity with the values of collective responsibility, and community spirit and pride, is a valuable part of the work experience undertaken by the apprentices. Effective communication and Customer Care values are, therefore, essential to enable them to inspire people who live and work in the area to *Love Where You Live*, and this is an integral part of the commission.

## Kingdom Security - Quarter 2 Report

July to September 2016

	RAG
<b>Love Where You Live</b>	
<i>Satisfactory quarterly monitoring report and contract management meeting.</i>	●
<b>Healthy Lifestyles</b>	
<i>Milestones achieved</i>	●
<i>Outcome indicator targets met</i>	●
<i>Social value targets met</i>	●
<b>Economic Regeneration</b>	
<i>Satisfactory spend and financial information</i>	●
<i>Overall satisfaction with delivery against contract</i>	●

The North East Area is contracted to 2 officers, and this equates to 975 hours over this Quarter. 100+% of the contracted hours have been achieved.

To date 127 FPN's and 51 PCN's for parking have been issued in the area. 113 of these have been for littering offences and 14 for dog fouling offences. Research on CIVICA, shows that to date 46% of the revenue has been raised from the notices in the North East area.

Officers concentrate their patrols around intelligence led information from the tasking process and also from complaints on the street, from the community at large. To date this quarter complaints and operations are ongoing and continue to be reported and attended. As we have progressed through this Quarter reports and complaints continue but are fewer, however we have been met with an increase in specific witness information re offenders. We offer on the first instance an FPN to allow the individual to discharge their liability, rather than have us compile a witness statement and a file for prosecution at court.

Prosecutions continue for Littering and Dog Fouling. To date offenders have paid prior to attending, pleaded guilty prior to court, or have been found guilty at court. There has been a 100% success rate at court.

The Revenue Raised thus far from FPN's (Fouling and Littering) for this quarter, July to September, is, £4257.75p

### **Added Value.**

There have been two Fly Tipping offences reported over this quarter by Kingdom Officers whilst out and about on patrol. These have been reported to Environmental Services and together we have gathered evidence for the ongoing investigation which continues. The partnership develops as we are co-terminus, which clearly assists. We have a number of successful prosecutions so far.

'Litter Picking' days for those juveniles within the community (9) who have committed the offence is a little haphazard at the moment and we are looking to a new relationship with the Volunteer Clean up teams to assist with generating days for the restorative restoration scheme to be included. The juvenile will be subjected to this by agreement of the Parent / Guardian. These days will be overseen by Kingdom Staff. Juveniles have attended from this area and have been both beneficial to the Juvenile, Parent and Staff who attend.

### **CASE STUDY: Robert Street Carlton Street Cudworth.**

Numerous complaints have been received from members of the public in the Cudworth area regarding parking in this area. There has been a lot of work to provide ample free parking within the Cudworth area yet there are many people who are illegally parking on Robert Street and Carlton Street. Carlton Street is becoming an issue as it is becoming increasingly difficult to issue as the lines and signs are poor, and anyone being issued will have a case for arbitration. In House parking services and Highways are aware of this

Kingdom have made these areas Hotspots for regular patrols.

Officers have issued tickets from the specific targeted and random patrols, enhancing what is already provided from the In house Parking Services



Patrols continue, and although have remained the same, the amount of PCN's being issued have not seen a significant decrease.

However, it can be noted that both streets do have disabled members of the public frequenting and using the streets who are able to park legally with the requisite badge etc.

## C&K Careers

### July to September 2016

	RAG
<b>Environment</b>	
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
<b>Health and Wellbeing</b>	
Outcome indicator targets met	●
Social value targets met	●
<b>Economic Regeneration</b>	
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

### Background

Following the success of the 2014 and 2015 Summer Holiday Internship programmes focusing on employability skills for under 16s, Barnsley MBC North, North East and South Area Councils re-commissioned a 2016 programme. Two week blocks were to be provided during the summer holidays to Year 10 students catering for up to 135 young people who reside in the area covered by these Area Councils. The overarching purpose of the programme was 'providing knowledge and greater understanding of the work environment, and allowing young people to experience work placement and benefit from preparation workshops, improving their employment prospects.'

Tangible outputs delivered during the programme include the drawing up of five year plans for the future, and the preparation of CVs which were done in the summer workshops, which will now be updated through work with the C&K Careers Adviser linked to Schools during the keeping-in-touch period.

### Week 1      Employability Training

- Day 1 – Getting to know you, Buzz personality test
- Day 2 – CV production, telephone employer
- Day 3 – Interview skills, Post-16 options and video conference
- Day 4 – Activity Centre (full day)
- Day 5 – One to one guidance interview and five year plan

The principal outcomes required by the programme were that young people should feel capable of achieving their potential, together with increased confidence and self-

esteem, together with the development of the IKIC competencies and employability skills.

The entire focus of this programme has been on enabling the students to develop the skills and confidence to take responsibility for their futures. The informal feedback, together with reported moves towards further work and training collected during the programme, indicates that this is happening.

- *I know how to be a good worker*
- *It has really helped doing CVs and interviews, and getting to know new people*
- *It has made me look forward to going to work. I would like a good job in the future*
- *It has widened my horizons*
- *I will probably work harder at school to get where I want to be*
- *Now I have this knowledge and experience I feel I can draw upon it and use it in the future. I am motivated to follow a career path in graphic design*
- *Before the internship I was undecided between social work and office work. Now I am focussed on getting a business admin apprenticeship after Year 11*
- *I have realised how important education is. It was an eye opener to see what factory work is like.*
- *I have learned what I am capable of; realised the type of route I want to follow; learned I can get up and get to places; I have been tired but I have persevered*
- *I feel that I will keep on track so that I can achieve my goals – keep out of trouble and keep my head down*

#### **2016 Outcomes so far:**

- One student has been offered a Saturday job at a Care Home
- One has now managed to get a part time job
- One student was very impressive at Ardagh Glass and they said they would bear him in mind for an apprenticeship in mechanical engineering
- Berneslai Homes told all their students to keep an eye out for possible apprenticeships; most students said that the placement had confirmed their choice of doing an apprenticeship in construction or electrical work.
- One student has been offered further work experience at Cranswick Convenience Foods when he turns 16.
- One student has received a really positive employer reference that she will be able to use for future job hunting
- One student was offered part time work from her placement at Asda, however, due to the distance to the particular store (Morley, Leeds) it isn't practical to take up.
- Cannon Hall have offered their student a part-time job
- One student is now volunteering as a result of the programme.
- Two students are now actively seeking part time work
- One student is now actively seeking a voluntary position

## Private Sector Housing Management Officer

January 2016 to March 2016

<div style="background-color: #00a651; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Environment</div> <div style="background-color: #6a3d9a; color: white; padding: 5px; text-align: center; border-radius: 10px; margin-bottom: 5px;">Health and Wellbeing</div> <div style="background-color: #e67e22; color: white; padding: 5px; text-align: center; border-radius: 10px;">Economic Regeneration</div>		<b>RAG</b>
	<i>Satisfactory quarterly monitoring report and contract management meeting.</i>	
	<i>Milestones achieved</i>	
	<i>Outcome indicator targets met</i>	
	<i>Social value targets met</i>	
	<i>Satisfactory spend and financial information</i>	
<i>Overall satisfaction with delivery against contract</i>		

My main objective is to contribute towards creating and sustaining safe and pleasant communities within private sector housing in the North East Area Council areas. I do this by proactively case managing issues that have a detrimental effect on others in the locality, and by identifying and protecting our most vulnerable tenants and residents. I am working with families and individuals, getting to know communities and getting access to homes that previously have not had the benefit of any kind of support. I am identifying problems and issues and using effective risk assessment to decide on the most appropriate responses.

I am forming good working relationships with landlords, letting agents and local residents. I work with tenants within the Private Rented Sector with regard to any issues which have been brought to my attention, and work with the Landlords to rectify the problems. I aim to encourage communities to work towards raising and setting own standards. This includes acceptable behaviour standards, environmental standards, housing and property standards.

I designed and distributed a leaflet to Private Rented properties explaining my role and my contact details for residents to contact me if they had any issues. The leaflet was successful in letting residents know of my role and assistance I can offer them. They have been distributed around the areas by residents, Elected members and tenants groups.

During the period from 20 June to 30 September 2016 I have dealt with **176** complaints, queries and requests for service, advice and referrals. Some of these were dealt with on an informal basis, either speaking to the tenant or occupier or speaking to and working with landlords to resolve issues. I have served **1** Community Protection Notice for the condition of the garden following a number of

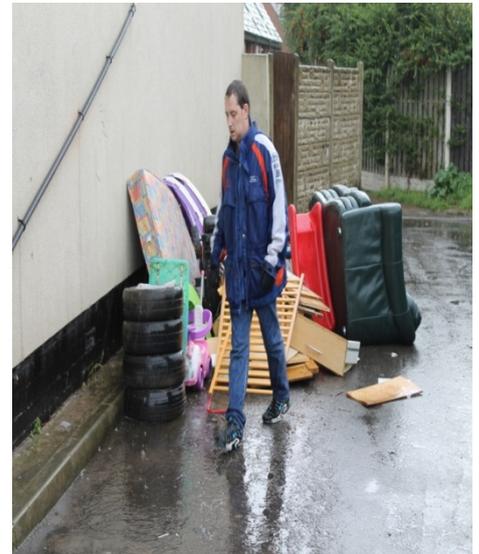


## xxx Street Skip Day



One of my priorities was to improve the housing and environmental issues on xxx Street. The street has a large number of private rented properties. I initially arranged a landlord meeting, inviting **20** landlords by letter, which was unsuccessful as very few landlords attended. It was clear that there was an excessive amount of built up household waste being dumped in the alleyways of the street. Some residents did not have the correct bins to be able to dispose of their waste properly. The only way to be able to get the environmental issues on the street sorted was to arrange a Skip Day for all residents to get rid of their rubbish and to make sure households had the correct means of getting rid of their waste.

On 16 September 2016 myself, other officers from BMBC, Barnsley NEET team and residents all worked together throughout the day to clear as much rubbish as we could with skips provided by the Elected Members. The magnitude of the amount of rubbish that had accumulated on the street became evident during this time. In total we removed 80 tonne of waste over 3 days. The community spirit on the street was evident on all 3 days with different residents helping to clean their community. 2 residents helped on all 3 days even though they had no rubbish to clear themselves, other residents also praised them for their hard work, resulting in many friendships being made too.



Neighbourhood Services help remove some bulky items and worked with us to provide new bins to the properties, removing any contaminated or split bins. **87** properties have benefited from the clean-up day on xxx Street.

3 properties on xxx Street are now receiving tenancy support for issues such as budgeting, education and health. A letter is to be sent to all properties and landlords advising them that now the skip day has taken place it is now the responsibility of all tenants and landlords to keep gardens; alleyways and property in good order.

## Tenants Meeting

I have arranged and carried out a residents meeting for the xxx area. This was done as there were a lot of different issues in the area that residents wanted resolving.

The meeting was well attended with 17 residents and shop keepers. Further meetings have been arranged.

### **ASB Survey letters, and fly-tipping warning letters**

I have delivered **171** survey letters to several different areas. This was following information that anti-social behaviour was occurring on a regular basis. The letters are sent to see what complaints come in and how many people are affected.

Fly-tipping warning letters have also been sent to some area following complaints that people were throwing their litter around the street.

### **Vulnerable Persons and Housing Disrepair.**

#### **Case Study 1.**

The property is a 3 bedroomed terraced house with a woman and her son living there. There have been a number of complaints to BMBC over the years of fly-tipping rubbish into the garden and burning it on a regular basis. Notices have previously been served on the landlord. The landlord clears the rear garden and within a few days the garden was full of rubbish once again. No one had approached the tenant to find out why the excessive rubbish and burning was happening. She was not engaging with the landlord who needed to have access for repairs and gas servicing. I continued to send letters with appointments to speak with the tenant along with the landlord. The tenant suffers from mental health issues and was being supported for substance misuse. The fires were being lit by her nephew who was collecting rubbish from other family member's properties, taking it to this property and setting fire to it. Since my intervention, the fires have stopped completely, the rubbish is not being collected in the garden and I have referred her for tenancy support with Riverside Floating Support. She has applied for housing with the council. I am continuing to work with tenant and landlord with regard to the condition of the property and outstanding repairs.

#### **Case Study 2. – Disrepair and Anti Social Behaviour**

The residents of the property are a male in his 40's was asked to visit this property by a neighbour as the tenant's property was alleged to be living in a property in disrepair. He had been unable to flush his toilet properly for 2 years, flushing it with a bucket of water each. The tenant stated that he had been contacting his landlord, who kept saying he would send someone to sort out the problems but no one ever arrived. I spoke with the landlord and the repairs to the toilet were completed within 7 days. Further disrepair including, new internal doors; windows and a garden gate have been completed since my intervention. As there was no gate on the rear garden, people in the area were using his outbuilding to put their household waste. The gate has been replaced and work is ongoing with the landlord to clear the

rubbish. Further reports were received of anti-social behaviour from the property involving both the male arguing with other family members that live on the street and his daughter allegedly arguing and fighting regularly on the street at night. Visits were carried out and warning letters sent to all parties involved. No further complaints have been received since.

### **Case Study 3 – Condition of property and garden**

I initially received a complaint that 2 properties were having regular parties and drug use was taking place. The properties were 2 flats that had been converted from a house. The occupants were single males. They admitted that they had been having parties and the drug use was from visitors to one of the properties. Both occupants agreed to make sure there were no more parties or drug use. They help each other with bills and other household chores. However, I felt that one of the males needed more support with applications, budgeting and other tenancy issues. He was well known to the Community Safety Service for previous ASB when he lived in the family home but felt it necessary to move himself away from his family and try and get back on the right path. He is now being successfully supported by Stonham Tenancy Support. Both males have helped clean the street although they had no rubbish themselves and helped create a community spirit with other residents.

### **Case Study 4 – Unacceptable Behaviour**

I received a request for service from Berneslai Homes to assist them with a property with damaged guttering that was causing damage to one of their properties. Berneslai Homes had written to the tenants stating that the damage to their guttering was causing damp issues in their property in April 2016. No contact was made by the tenant or the landlord of the property.

I visited the property to speak with the tenant and she stated that the landlord was meant to have been repairing the guttering a while ago. The property is managed by a letting agency on behalf of the landlord. After contacting the landlord the guttering was repaired and the matter was resolved for the tenant and Berneslai Homes.

### **Benefits and taxation meeting**

I have met with Lisa Smith and Wendy Betts from Benefits and taxation to discuss working together to assist private tenants and landlords with Housing Benefit queries. I have provided them with the contact details for all the Private Sector Housing and Environment Officers so they can refer anyone that requires our assistance.

## Fit Me

January 2016 to March 2016

Environment		RAG
	<i>Satisfactory quarterly monitoring report and contract management meeting.</i>	
	<i>Milestones achieved</i>	
Health and Wellbeing	<i>Outcome indicator targets met</i>	
	<i>Social value targets met</i>	
Economic Regeneration	<i>Satisfactory spend and financial information</i>	
	<i>Overall satisfaction with delivery against contract</i>	

### Key Learning

The greatest achievement was women reducing their waist circumference; this is important as the risk of some health problems is affected by where your body fat is stored, as well as by your weight. Carrying too much fat around your middle (waist) can increase your risk of developing conditions such as:

- Heart Disease
- Type 2 Diabetes
- Cancer

**Using various approaches to help women sustain weekly physical activity attendance after the 8 weeks Fit Me course is completed and they have found what they enjoy and works for them**

- For the Great Houghton course, the women decided they wanted to continue the physical activity sessions, the instructor Anne agreed to hold a weekly group at the same time and place with a contribution towards her petrol. Since then the group have now been given funding from the North East Ward Alliance to continue running, and it has become a self-sustaining group.
- Using instructors that already run sessions in the community has encouraged women to continue exercising after the course as they have built up a rapport and trust with the instructor. This means women are continuing to attend sessions at Grimethorpe Gym delivered by Anne who ran the Great Houghton and Grimethorpe courses. Power Hoop and

Zumba classes run at Priory Campus and Monk Bretton, these are delivered by Susie who has delivered the Fit Me courses at Cudworth, Monk Bretton and Royston Civic Hall.

**Retentions rates were affected by various factors and we have continued to learn and adapt our courses to make sure we help women identify and achieve their goals;**

For all the courses overall the average retention rate for women starting and completing courses was 50%.

- We discovered factors that effected people continuing to attend were seasonally for example when we had the period of warmer weather in June and Euros football this affected attendance of the Grimethorpe courses. Also school holidays can have an impact so we have not run a course through August.
- We also found running the Priory Campus course near Christmas 2015 , which mean it a couple of weeks before Christmas had poor attendance towards the end, this is why we have decided to wait now until January 2017 to run the final Fit Me courses , venue to be confirmed.
- The courses starting with higher numbers e.g. around 25+ tended to have a larger amount or drop off compared to those with up to 20 we were able to retain these women in the full 8 weeks. We feel that women felt more comfortable with lesser numbers, smaller groups as one of the biggest barriers to women not exercising is them feeling self-conscious, so we decided to start capping the amount of people we book on courses to 20.

### Next Steps

We have two more courses to run for Fit Me and the areas and potential venues we are looking to cover is Carlton ALC and Priory Campus to run in January 2017.

### Case Studies

**Name:** Tammy

**Referral Source ;** Self-referral from a poster

**Fit Me attended;** Shafton ALC

- **The beneficiary's needs, problems or issues, and how were needs, problems or issues tackled?**



We started running Fit Me for ladies 16+ at Shafton ALC, which includes healthy eating and healthy weight, weekly weigh ins and exercise tasters for 8 weeks.

Tammy joined to programme specifically for exercise and to have time for herself away from being a mum, she has tried different types of exercise and has tried different diets before and they haven't worked for her. This course covers different topics each week encouraging women on making healthy choices in everyday life and making small changes e.g. reduce alcohol, eat breakfast, combined with exercise to support Tammy to lose weight and be healthy. The course also looks at people's behaviour and relationship with food e.g. food and mood.

**Outcomes and impact e.g. weight loss, increased confidence.**

Tammy has gained more confidence and made new friends, she has become more interactive within the group. Weight loss achieved was 2.2% of her body weight which is great, and she has been enjoying her exercise, she feels a lot better in herself.

**Next steps**

Tammy has access to 2 free exercise class and 12 weeks gym membership at the Be Well Community Gyms which she intends to use to help continue her journey to feeling healthier and happier.

**Caroline Donovan  
North East Area Council Manager  
December 1<sup>st</sup> 2016**

**NORTH EAST AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2016/17**

Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2014/15		Commissioning Budget 2015/16		Commissioning Budget 2016/17	
<b>Base Expenditure</b>					<b>400,000</b>		<b>400,000</b>		<b>400,000</b>	
Parks Maintenance	BMBC	1st April 2014	1 Year	30,000			5,388		24,612	
Environmental Enforcement Project	Kingdom	4th August 2014	21 months	91,990	34,761	34,761	57,229			
	BMBC - Enforcement & Community Safety		21 months	18,883	9,876	9,876	9,007			
NE Environment Team Cudworth & NE	BCB	1st September 2014	18 months	135,000	66,479	66,479	68,521			
NE Environment Team Cudworth & NE Appre	BCB	1st August 2015	8 months	12,000			12,000			
NE Environment Team Monk Bretton & Royst	BCB	1st September 2014	18 months	135,000	66,479	66,479	68,521			
NE Environment Team Monk Bretton & Royst	BCB	1st August 2015	8 months	12,000			12,000			
Youth Development Grant	Various	03-Oct-14	Ongoing	130,000	8,016	8,016	60,000		61,984	
Older People's Project	Royston & Carlton CP	01-Dec-14	9 months	20,646	4,114	4,114	13,532	13,532	3,000	
Summer Internship Programme 2015/16 In Partnership with North- full contract £90,000	TBC		20 Months	45,000			30,000		15,000	
Fit Reds & Fit Me Programme	BFC & PSS			31,255			12,502		18,753	
Shobability	Barnsley Community Foundation			7,824			7,824			
Let's Grow	TBC			10,000					10,000	
Dance & Performance - Primary Schools	QDOS			9,000					9,000	
Celebration Event	Various			3,000					3,000	
Community Magazine	Various			6,000			2,452	2,452	3,548	
Additional editions of Community magazine				6,000					6,000	
Environmental Enforcement Project April 201	Kingdom			55,796					55,796	
	BMBC - Enforcement & Community Safety			10,800					10,800	
Summer Internship Programme 2015/16 In Pa	C&K Careers			31,550					31,550	
Private Enforcement	BMBC - Enforcement & Community Safety			36,000					36,000	
NEET Team Phase 2				245,000					245,000	
Devolved Grant to Ward Alliances				40,000					40,000	
Under graduate apprentice placement				18,500					18,500	
Hedgehog project				2,000					2,000	
<b>Expenditure approved up to March 2015</b>					<b>189,725</b>					
<b>Expenditure approved up to March 2016</b>							<b>358,976</b>			
<b>Expenditure approved up to March 2017</b>									<b>594,543</b>	
<b>In Year Balance</b>					<b>210,275</b>		<b>41,024</b>		<b>-194,543</b>	
<b>Balance Including Any Base Expenditure Not utilised in Previous Financial Year</b>							<b>251,299</b>		<b>56,756</b>	
				<b>1,143,244</b>						

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## 2016/17 WARD FUNDING ALLOCATIONS

For 2016/17 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to their Ward Alliance. This is discretionary to each Area Council, and Area Council’s may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2015/16 Ward Alliance Fund will be combined and added to the 2016/17 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

## CUDWORTH WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£2,859	carried forward from 2015/16
£10,000	devolved from Area Council
<b>£22,859</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			<b>£11,429.95</b>	<b>£22859.00</b>
Cudworth Probus Club – Presentation Equipment	£500.00	£500.00	£11,429.95	£22,359.00
Cudworth Achievement Awards 2016	£1053.00	£1053.00	£11,429.95	£21,306.00
Working Fund	£2,000.00	£0	£9,429.95	£19,306.00
Robert Street Allotments –	£495.00	£495.00	£9,429.95	£18,811.00

Community Garden				
Robert Street Allotments – Community Garden – Plot 30 Baileys	£360.00	£360.00	£9,429.95	£18,451.00
Pinfold Pumas – Football for everyone	£500.00	£500.00	£9,429.95	£17,951.00
Cudworth Environment Group – Summer Holiday activities 2016	£1,000.00		£8,429.95	£16,951.00
Cudworth Christmas Tree Lights switch on	£1,121.00	£1,121.00	£8,429.95	£15,830.00
Brass in Cudworth Park	£550.00	£550.00	£8,429.95	£15,280.00
Cudworth Christmas Motif Lights 2016	£3,552.95	£0	£4,877.00	£11,727.05
Cudworth Winter Health Fayre	£750.00	£750.00	£4,877.00	£10,977.05
Bright Sparks	£500.00	£500.00	£4,877.00	£10,477.05
Friends of Birkwood PS - Birkwood Community Reading Bus	£950.00	£950.00	£4,877.00	£9,527.05
Hanging Baskets	£1,650.00	£0	£3,227.00	£7,877.05
BNWLG - Skip it, Don't tip it	£180.00	£180.00	£3,227.00	£7,697.05
Cudworth Environment Group - conversion of old bowling green	£500.00	£500.00	<b>£3,227.00</b>	<b>£7,197.05</b>

## MONK BRETTON WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£2,560	carried forward from 2015/16
£10,000	base allocation
<b>£22,560</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining <b>£11,280.00</b>	Allocation Remaining <b>£22,560.00</b>
Working Fund	£2,000.00		£9,280.00	£20,560.00
Monk Bretton Gala Working Fund	£960.00	£960.00	£9,280.00	£19,600.00
Victoria Creates – Summer Holiday activities	£750.00	£750.00	£9,280.00	£18,850.00
Physical Futures – Family fun & disability awareness day	£402.00	£402.00	£9,280.00	£18,448.00
Nit & Natter – Knitting club	£740.00	£740.00	£9,280.00	£17,708.00
Burton Grange Community Centre - Study Support	£1,305.71	£1,305.71	£9,280.00	£16,402.29
Friends of Carlton Park Gardening Club - Park Border improvements	£262.50	£262.50	£9,280.00	£16,139.79
Carlton Bowling Club - Bowling for Free - Young people	£1,160.00	£1,160.00	£9,280.00	£14,979.79
Friends of	£2,200.00	£0	£7,080.00	£12,779.79

Carlton Park Gardening Club - Hanging Baskets				
Village History - Monk Bretton Bygones	£1,750.00	£1,750.00	£7,080.00	£11,029.79
Redfearns JFC - Ride on lawnmower	£2,400.00	£2,400.00	£7,080.00	£8,629.79
12th Barnsley Air Scout Group - Christmas activities	£3,960.00	£3,960.00	£7,080.00	£4,669.79
Barnado's Priory Family Centre - Christmas Community Event	£300.00	£300.00	<b>£7,080.00</b>	<b>£4,369.79</b>

#### **NORTH EAST WARD ALLIANCE**

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£1,883	carried forward from 2015/16
£10,000	devolved from Area Council
<b>£21,883.00</b>	<b>total available funding</b>

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>	<b>Allocation Remaining</b>
			<b>£10,941.50</b>	<b>£21,883.00</b>
Queen's Birthday Celebrations	£725.00	£725.00	£10,941.50	£21,158.00
GAZ – Summer Holiday activity	£500.00	£500.00	£10,941.50	£20,658.00

programme				
Fit & Well Together - Exercise & weight management	£620.00	£620.00	£10,941.50	£20,038.00
Great Houghton Youth Group - Training & qualifications	£770.00	£770.00	£10,941.50	£19,268.00
Great & Little Houghton TARA - Christmas celebration	£460.00	£460.00	£10,941.50	£18,808.00
Working Fund	£2,000.00	£0	£8,941.50	£16,808.00
DIAL Outreach project (Great Houghton)	£1,410.00	£1,410.00	£8,941.50	£15,398.00
New Options Bingo - Community Bingo	£540.00	£540.00	£8,941.50	£14,858.00
Grimethorpe Village OAPs - Supporting Isolation	£450.00	£450.00	£8,941.50	£14,408.00
Great Houghton Christmas Tree lights switch on	£2,300.00	£2,300.00	£8,941.50	£12,108.00
Milefield Community Farm - Community Café	£1,000.00	£1,000.00	£8,941.50	£11,108.00
Summer Holiday Activities	£500.00	£500.00	£8,941.50	£10,608.00

Shafton Parish Council - Keep Shafton Tidy	£2,000.00	£2,000.00	<b>£8,941.50</b>	<b>£8,608.00</b>
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### ROYSTON WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£10,000	base allocation
£6,583	carried forward from 2015/16
£10,000	devolved from Area Council
<b>£26,583</b>	<b>total available funding</b>

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining <b>£13,291.50</b>	Allocation Remaining <b>£26,583.00</b>
Royston Gala & Prom Concerts	£1,440.00	£1,440.00	£13,291.50	£25,143.00
Royston Working Fund	£2,000.00		£11,291.50	£23,143.00
DIAL Outreach Project	£2,450.00	£2,450.00	£11,291.50	£20,693.00
CAB - Extension July-March	£1,163.00	£1,163.00	£11,291.50	£19,530.00
Rabbit Ings Country Park - Summer Holiday Activities 2016	£1,298.00	£1,298.00	£11,291.50	£18,232.00
Royston & Carlton Community Partnership - Allotments path improvements	£1,893.52	£1,893.52	£11,291.50	£16,238.48

Royston Canal Club - Stock maintenance	£500.00	£500.00	£11,291.50	£15,738.48
Greenfingers Gardening Club - Greenfingers learning	£1,008.00	£1,008.00	£11,291.50	£14,730.48
Rabbit Ings Country Park - Hanging Baskets	£1,320.00	£0	£9,971.50	£13,410.48
Neighbourhood Watch - Christmas activities in Royston 2016	£2,108.00	£2,108.00	<b>£9,971.50</b>	<b>£11,302.48</b>

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## BARNSLEY METROPOLITAN BOROUGH COUNCIL

**North East Area Council**

**1<sup>st</sup> December 2016**

**Report of North East Area Council Manager**

**Agenda item: 7**

### **Review of Parks equipment damaged by anti social behaviour**

#### **1. Background**

An audit has been undertaken of the equipment in the parks and open spaces across the North East Area Council which has been damaged through anti social behaviour.

#### **2. Equipment identified in need of repair**

The following equipment has been highlighted as requiring replacement:

- Cantilever Swing
- Water Safety signs
- 'No Dog Fouling' signs
- Litter Bins
- Dog Bins

The cost of replacing the damaged equipment is £5,250

#### **Recommendation**

**That Members approve £5,250 from the Parks Maintenance budget to replace the damaged equipment.**

**Caroline Donovan  
North East Area Manager  
1<sup>st</sup> December 2016**

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## BARNSLEY METROPOLITAN BOROUGH COUNCIL

North East Area Council

1<sup>st</sup> December 2016

Report of North East Area Council Manager

Agenda item: 8

### *The Milefield Community Farm Project July 2016 – November 2016*



#### **1. Background**

This project is a Volunteer It Yourself (a not for profit Community Interest Company), project which has been supported by Milefield School, Voluntary Action Barnsley, the North East Area Council's Youth Development Fund, and local businesses.

Volunteer it Yourself (VIY) combines volunteering and DIY by challenging young people aged 14 to 24 to help improve youth clubs and community centres in need of essential repairs. VIY links themes such as active citizenship and empowering communities with helping to realise their potential, achieve a qualification and improve their employability. The Wickes store in Barnsley has offered a job interview to every NEET young person aged 16+ who has graduated from the project.

In July 2016, Milefield School in Barnsley requested VIY's, VAB and the North East Area Council's help to converting a derelict former caretaker's bungalow in the school grounds into a new external community learning space as part of their Milefield Community Farm project.

## 2. Local Investment

***To date the investment for this local amazing Community project has been significant, with support from:***



***With Grant Funding received from the North East Area Council Youth Development Fund, and the North East Ward Alliance:***



***And In Kind Contributions received from local businesses:***



### 3. Qualifications Gained



11 young people achieved their City & Guilds Entry Level 3 Introductory Award in Employability Skills through working on this scheme.

### 4. Volunteering

A fantastic total of 1,652 Volunteer hours have been recorded helping with the project so far, which has an equivalent cash value of £18,323



### 5. Key Outputs



£18,323 cash equivalent of Volunteer hours



£10,100 funding committed from the North East Area Council and the North East Ward Alliance.



£46,450 worth of in-kind donations from local Businesses and Milefield Primary School



259,740 calories burned by volunteers (approximately)

## 6. Going Forward:

- The Milefield Community Farm Group has been formed, and is now a constituted Group, which is supported by Milefield Primary School.
- Further funding is being sought, with help from the North East Area Council Team, for:
  - A Farm Manager –Reaching Communities
  - 2 x Alpacas plus shelter - Crowd Funding
  - Poly tunnel and interactive TV –EDF funding



*Teresa Clarke, the Project Manager said:*

*‘Without the fantastic voluntary help from the local community, and the support of local businesses, the North East Area Council, and Voluntary Action Barnsley, all working together in partnership, we would not have been able to have achieve this amazing project in our local community. We are looking forward to working with all our partners in the future to continue to develop our lovely Community Farm.*

**Caroline Donovan  
North East Area Council  
December 2016**